



**Heysham
Neighbourhood
Council**

Bringing The Community Together

www.heyshamonline.co.uk

**Executive Meeting
Wednesday 23rd November 2016
St Peters Church Hall, Heysham Village
Start: 19.30**

In The Chair: Peter Whaley

Secretary : Allison Thomas

Members Present: Sylvia Welberry, Rob Kitchen, Keith Browne, David Wilcock, Kath McVernon

Also present: Cllr Colin Hartley, Cllr Dave Brayshaw

1. **Apologies** – Michael Charlton, Mick Coffey
2. **Minutes of the meeting** – 26th October 2016 at St Peters Church Hall, Heysham Village were accepted as a true record and were proposed by Keith Browne and seconded by Sylvia Welberry

3. **Matters Arising**

The Royal Hotel – the recent licence application has been granted.

4. **Correspondence**

Money is expected to be received by HNC in January 2017 from Primrose Solar, the owner and operator of the solar farm adjacent to Heysham bypass.

5. **Councillors Feedback**

Cllr Hartley discussed:

- Community Resilience plans (following the 2015 floods) to include the possibility of a setting up of a community hub in Heysham. Sylvia would check with Liz Holmes to check if approaches had been made regarding the use of St James Hall as part of these plans.

Cllr Brayshaw discussed:

- Bay Cottages play area- advising that clearance of the site is due to start on the 5th December. The DONG funding application was unsuccessful but it is hoped that other funding will be found. Phase 1 will get the go ahead which will see 3-4 play features being installed and the ground being turfed. A Fun Run is to be held on the 18th December to raise funds.

6. Finance

The Treasurer reported the latest figures:

| | |
|--------------------|-------------------------|
| Current account | £3415.51 as at 04/11/16 |
| Facilities account | £3560.04 as at 02/11/16 |
| Reserve account: | £1673.32 as at 30/09/16 |

7. Events

(a) Viking Festival 15/16 July 2017

Peter gave an update on discussions:

- A main sponsor still needs to be found
- Heysham Cricket Club are wanting more involvement
- Plans to have more food stalls
- Plans to locate the ‘plastic’ campers on the cricket club outfield
- The Viking encampment to be sited possibly on the football pitch
- The main village field to hold the re-enactments area and authentic stalls

(b) Car Show 2017 – Sunday 6th August

8. Parish Council Status

The Chairman asked Cllr Hartley if he could assist moving the project forward with support from other HNC members.

Following a recent telephone conversation Sylvia has received a letter from Lisa Vines, Election Office, Lancaster City Council giving guidance on starting a ‘Community Governance Review’ and including the following documents:

- How to create your own local Council (guidance and advice on NALC)
- Topic Note – Community Governance Reviews (England)
- Community Governance Reviews (DCLG)
- Community Governance Reviews (Some lessons from recent practice)
- Electorate report from Canvass 2016

DCLG - Department for Communities and Local Government
NALC - National Association of Local Councils

Main points outlined in the letter include:

1. A petition would be needed to start a community governance review
2. Electorate figures from the canvass register indicates that there are approx 9,300 registered electors.
3. Signatures from 7.5% of the number of registered electors would need to be collected (this would equate to 700 people - but it is advised that collecting more to have a 'safety net' in case some of those who sign are not registered.
4. Lancaster City Council are planning to carry out a review of the whole district in 2018 (no elections will be held during this time) so it is more sensible for plans from Heysham to create a parish to be raised at this time, rather than submitting a petition in the coming months.
5. Lisa Vines is willing to meet with HNC members at Lancaster Town Hall/or attend a HNC meeting to discuss petition criteria to ensure that any petition would meet the required standards.

9. Heysham Village Toilets

The toilets are now closed until Easter 2017.

10. Heysham Village Institute

Nothing to update

11. The Royal Hotel

Refurbishment work ongoing – reopening possibly Spring 2017 depending how the work progresses.

There being no other business the meeting closed at 8.30pm

Signed: _____ Date: _____

